



Buckinghamshire Council

Wing & Ivinghoe Community Board

Please note that this meeting will be recorded and will subsequently be available to view via the Buckinghamshire Council website.

Agenda

Date: Wednesday 23 September 2020

Time: 7.00 pm

Venue: Via video conference

Membership: A Wight (Chairman), A Bond, P Cooper, N Glover, S Jenkins, C Poll and D Town

Agenda Item	Page No
1 Chairman's Welcome	
2 Apologies	
3 Minutes To approve as a correct record the Minutes of the meeting held on 17 July, 2020.	3 - 8
4 Declarations of Interest Members to declare any interests.	
5 Covid-19 Response – Proud of Bucks Cllr Anne Wight	9 - 10
6 Bucks Business First Philippa Batting	
7 Voting on Current Projects Cllr Anne Wight	11 - 12
Note: Aston Abbots Traffic Calming Scheme has been deferred for consideration at 19th November 2020 Wing and Ivinghoe Community Board meeting.	
8 Community Board Action Plan – Subgroup Formation Katrina Kelly	13 - 16

9	Q&A	
10	Thames Valley Police David Kuttner	
11	Comms Strategy and Examples Kate Walker and Jill Hemmings	17 - 18

If you would like to attend a meeting, but need extra help to do so, for example because of a disability, please contact us as early as possible, so that we can try to put the right support in place.

If you would like to know more about the local community board and how you can get involved then please contact the Community Board Coordinator – Katrina.Kelly@buckinghamshire.gov.uk

For further information please contact: Harry Thomas / Craig Saunders on 01296 585234, email democracy@buckinghamshire.gov.uk.



Agenda Item 3
Buckinghamshire Council
Wing & Ivinghoe Community
Board

Minutes

Minutes of the meeting of the Wing & Ivinghoe Community Board held on Tuesday 14 July 2020 on MS Teams, commencing at 7:00pm and concluding at 9:15pm

Members present

A Wight (Chairman), P Cooper (Vice-Chairman), A Bond, N Glover, S Jenkins, C Poll, D Town. C Adams and G Williams were in attendance also.

Others in attendance

C Bamber (Ivinghoe Parish Council), J Baylis (Aston Abbots Parish Council), A Bond (Whitchurch Parish Council), P Brazier (Mentmore Parish Council), L Chidley (Cheddington Resident Liaison), K Curry (Aston Abbots Parish Council), D Flint (South Central Ambulance Service), Dr. S Habibula (Public Health Consultant), G Hillary (Transport Strategy Freight Officer), D Kellner (Wing Parish Council), S Lott (Ivinghoe Parish Council), C Martin (Early Years Aylesbury Vale Area / Family Services Community Coordinator), R McCarthy (Pitstone Parish Council), T Owen (Dagnall Resident Liaison), P Patak (Edlesborough Parish Council), H Price (Wingrave with Rowsham Parish Council), J Rose (Weedon Parish Council), N Shardlow (Watermead Parish Council), J Walmsley (Wingrave Resident Liaison), J Wilkinson (Edlesborough Parish Council), A Williams (Edlesborough Parish Council), M Woof (Slapton Resident Liaison)

Apologies

James Davies – Thames Valley Police, Karen Irons – Citizens Advice Bureau

Agenda Item

1 Chairman's Welcome and Appointment of Vice-Chairman

Members noted the appointment of Councillor Wight as the Chairman of the Wing and Ivinghoe Community Board. The appointment had been made by the Cabinet Member for Communities and Public Health in accordance with the Community Board Terms of Reference.

Members also noted the appointment of Councillor Cooper as Vice-Chairman of the Wing and Ivinghoe Community Board. The Vice-Chairman had been nominated by the Chairman and approved by the Cabinet Member for Communities and Public Health in accordance with the Community Board Terms of Reference.

2 Declarations of Interest

There were none.

3 Community Board Vision and how Future Meetings will be Influenced by Wider Community Partners.

Members heard a brief verbal introduction from the Cabinet Member for Communities and Public Health, Gareth Williams, ahead of the commencement of the meeting.

Members then received a presentation from Councillor Wight outlining the vision and aims of the Community Boards. The presentation stressed the collaborative approach sought by the Community Board to tackle areas of local interest, particularly through the formation of Focus groups and Sub-Committees to explore priority areas and community concerns in greater depth.

The presentation also highlighted the key role which would be played by local external partners such as Citizens Advice, Public Health, the Multi-Agency Safeguarding Hub, Thames Valley Police, South Central Ambulance Service and the Fire Service through the sharing of data, expertise, insight and resources constructively with the Community Board to create a more holistic approach to create positive change in the local area.

Attendees noted the information in the presentation.

4 Parishes and Partner Introductions

Parishes and Partners present were invited to briefly introduce themselves to the meeting. Members heard introductions from the following External Partners:

- Corrinna Martin - Early Years Aylesbury Vale Area / Family Services Community Coordinator
- Dr Shakiba Habibula - Public Health Consultant
- Derek Flint - South Central Ambulance Service
- Graham Hillary - Transport Strategy Freight Officer

Members also heard introductions from the following Parish Council representatives, Liaisons and members of the public:

- Abigail Bond – Whitchurch Parish Council
- Alan Williams, John Wilkinson and Penny Pataky – Edlesborough Parish Council
- Claire Bamber and Steven Lott – Ivinghoe Parish Council
- David Kellner – Chairman of Wing Parish Council
- Hannah Price - Wingrave with Rowsham Parish Council
- Jan Walmsley (Wingrave Resident Liaison)
- Joanna Rose – Weedon Parish Council
- Kate Curry and Jane Baylis (Chairman) - Aston Abbotts Parish Council
- Lucy Chidley (Cheddington Resident Liaison)
- Melinda Woof (Slapton Resident Liaison)
- Noreen Shardlow – Watermead Parish Council
- Peter Brazier – Mentmore Parish Council
- Rob McCarthy - Pitstone Parish Council
- Trish Owen (Dagnall Resident Liaison)

5 Central Ambulance Service

Derek Flint gave a verbal presentation in which he highlighted the importance of local community volunteering in the Ambulance Service and in a wider public health capacity.

The presentation outlined the efforts of South Central Ambulance to be an engaging partner with schools and a presence at public events to teach basic life-saving techniques to the public, as well as their work training volunteers to respond to medical emergencies in their locality as Community First Responders.

Attendees thanked Mr Flint for his presentation and stressed that building a constructive future relationship with the South Central Ambulance Service as a local partner would be discussed as an area of potential priority for the Board in the Priority Setting stage of the meeting.

6 Priority Setting

To inform the discussion surrounding potential priorities for the Wing and Ivinghoe Community Board, Katrina Kelly gave a brief verbal presentation outlining the three Community Board budget strands. These were as follows:

1. A Community Area Priorities strand of £86,563 – 50% of which could be dedicated to transport projects.
2. A Health and Wellbeing strand of £26,879.
 - 50% of this strand was used to assist in the COVID-19 response, the remainder of which (£4,688) was to be added back into the Health and Wellbeing strand, leaving a total £18,127.50 to put towards future projects.
3. An infrastructure strand with an available £39,584

Councillor Wight reiterated the message of her presentation, that suggested Community Board priorities could be different to those that had been possible under previous structures (LAFs) and attendees were encouraged to think creatively about their suggestions to take full advantage of the large amount of discretion afforded on the use of the funds.

7 Roles of Localities Manager and Board Coordinator

Katrina Kelly (Wing and Ivinghoe Community Board Coordinator) and Marco Dias (North Buckinghamshire Localism Manager) each gave a brief presentation to attendees, introducing themselves and their responsibilities within the Community Board structure.

8 Covid-19 Response

Katrina Kelly gave a brief verbal presentation informing attendees of the Council's response to the COVID-19 pandemic, having worked as a Coordinator in the Aylesbury Community Support Hub. This was one of several Support Hubs established by Buckinghamshire Council to support vulnerable and shielding residents across the County.

The presentation reflected on the great work of the Support Hubs to effectively signpost people to support services and organisations, ensuring that local communities remained connected during this unprecedented time. The presentation also stressed the great opportunity the past few months have given to learn more about our communities and become more involved in local projects. It was hoped that this same sense of togetherness could be perpetuated through the Community Boards to tackle future problems positively and cohesively.

9 Public Health Profile

Dr Shakiba Habibula gave a presentation in support of the Public Health Profile report. The presentation underlined key statistics to inform the Board of the general health and wellbeing of the local community and areas in which improvements could be made from a public health perspective. Dr Habibula also stressed the detrimental impact which the COVID-19 pandemic may have had on the physical activity and mental health of some residents, and that this should

also be borne in mind when examining the report's statistics, which were compiled before the pandemic.

The presentation concluded with five recommendations outlined in the report:

1. Wing and Ivinghoe had a higher proportion of overweight and obese children and a higher proportion of physically inactive adults therefore, reducing childhood obesity and physical inactivity were key areas for the community as they were major causes of preventable ill health and death. The Council's Live Well Stay Well service could support the community to stop smoking, lose weight and get active. Anyone could self-refer themselves to this service.

2. Wing and Ivinghoe had a much higher proportion of working age adults and ranks amongst the highest for proportion of adults with depression and high blood pressure, therefore promoting healthy ageing through healthy lifestyles should be a priority for the community. For example, promote and encourage physical activity amongst middle-aged people; the evidence showed physical activity reduced the risk of depression, high blood pressure and dementia later in life.

3. This community had a higher proportion of residents with dementia. Additional dementia-friendly initiatives should be explored; these could help to ensure people get support before it becomes an emergency. Other interventions that should be considered were ones that promote healthy ageing.

4. Wing and Ivinghoe had a higher rate of uptake of NHS Health Checks compared to Buckinghamshire but still less than 50% of those eligible. This programme addressed the risk factors of heart disease and kidney disease. Promoting the NHS Health check was strongly encouraged.

5. To reduce impact COVID-19 in Wing and Ivinghoe, as part of the local recovery plan, initiatives to improve mental health and wellbeing were important to consider. Initiatives that support resilience, employment and community cohesion were worth considering as part of the recovery.

Attendees thanked Dr Habibula for her presentation and noted the report's contents and recommendations.

10 Parish Views and Questions

Parish representatives and Partners were invited to share their views with the Board, and make suggestions concerning the priority areas in their localities. The discussion indicated the inter-related nature of many issues, particularly the COVID-19 pandemic, which in addition to having a detrimental impact on physical activity rates and mental health in the area, had also exacerbated other issues such as for the impact on local businesses who had not been able to trade during the lockdown. There was a discussion about considering the best response to this, and initiatives that might be put in place to support their recovery with the change to lockdown rules.

Representatives also reflected on the report delivered by Dr Habibula and commented that projects could be formed to improve public health holistically following a more thorough assessment of the data. A recent poll taken of resident's priorities in the Wingrave area for example had highlighted traffic calming initiatives and cycleways as a top priority. It was suggested that if residents across the Community Board's jurisdiction had similar priorities, this could be coupled with projects to improve public health by reducing the density and dependency on cars, and promoting cleaner, healthier transport alternatives such as cycling.

11 Agree Priorities

The views expressed by Parishes and attendees were considered by Members and condensed into four broad categories, which would be taken forward as initial priority areas for the Wing and Ivinghoe Community Board. These were as follows:

1. Health and Wellbeing
2. Traffic and Transport
3. COVID-19 Response and Recovery
4. Environment

It was then

RESOLVED

That the four above categories be taken forward as initial priority areas for the Wing and Ivinghoe Community Board, and explored in further detail with Parishes to create the forward action plan.

12 Date of Next Meeting and Topics for Consideration

Members noted the date of the next meeting of the Wing and Ivinghoe Community Board, which is scheduled for 8 September.

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Nominate your Proud of Bucks heroes

Nominations are now open for Buckinghamshire Council's Proud of Bucks Awards. The new awards aim to recognise and applaud the outstanding efforts carried out by many local individuals, groups and organisations in direct response to the Covid-19 pandemic.

Members of the public are invited to nominate a person, group or organisation who they feel deserves recognition and praise. There are 12 award categories:

- Community Hero
- Young Community Hero
- Collaboration Award
- Best Neighbour
- Local Community Impact Award
- Education Hero
- Health and Social Care Service Hero
- Food and Necessities Industry Hero
- Public Services Hero
- Best Local Business Innovation
- Best Employer
- Business Community Champion

Nominations can be made [online](#). Postal entries will also be accepted. The closing date is midnight on Sunday 27 September.

Leader of Buckinghamshire Council, Martin Tett said: "We know there are so many people out there who have dedicated themselves to helping support others during this pandemic. The volume and breadth of their efforts must be recognised and rewarded in some way and so we have created our Proud of Bucks awards to do just that.

"Whether you have directly benefited from an initiative in your local area or you know someone who has wowed you with their efforts, enthusiasm and innovation, we want to hear from you."

Nominations will be reviewed by a panel of judges and the winners will be announced in early November.

The Proud of Bucks Awards are being sponsored by The Clare Foundation. Martin Gallagher, CEO, said: "We are really pleased to be sponsoring these awards. We've seen so many wonderful examples of community spirit and enterprise in the past six months with people going above and beyond to support those most in need. We are looking forward to congratulating the winners on their efforts and giving them the praise they rightfully

deserve.”

More information on the awards including further details of the criteria for each category and the full terms and conditions can be found on our [website](#). If you do not have access to the internet and would like to nominate someone by phone please call: 0300 131 6000.



NOMINATE NOW!

Nominations close: 27/9/2020



Katrina Kelly Community Board Funding Report - 2020/21 Date of Decision 23/09/2020

Organisation Name	Ivinghoe Parish Council
Project Name	Traffic Calming Scheme
Funding Stream	Community Area Priorities
Total Cost of project	£50,649.48
Amount of Match Funding	£25,324.74
Amount being applied for	£25,324.74
Amount suggested	£25,324.74

Project Summary

The northern approach to Ivinghoe presents problems in lacking any notable incident or landmark between Ford End and the village centre. Should further housing development take place in the north of the village, this may help to define entry point. The most appropriate location to announce the edge of the village centre is the junction where Maud Jane’s Close and Ladysmith Road join the station road. This is a natural crossing point connecting the open space of the recreation ground with the housing to the north of the road and provides the first glimpse of the approaching village centre. It also forms the boundary of the conservation area. An informal courtesy zebra crossing at this location could combine with the bus stop to make this a distinctive space at this strategic point. There is opportunity to allow space on the existing verge to enable the drop-off for children heading for Brookmead School. From the north. Highlighting the entrance to the open space and encouraging as much activity as possible are vital means to modify driver speeds at this point.

Based on the feasibility study completed in September 2019, it is proposed to implement the following at Maud Janes Close:

- Relocation of crossing
- Highlighted crossing using buff carriageway surface and 300x300 ‘block’ markings
- “Grasscrete” layby parking area
- 2 no. of informal roundabouts
- Tree planting
- Traffic calming (buff coloured ‘bar’ and red backed ‘SLOW’ markings)

How does the project address local priorities?

The project does link with our transport safety priority. It also aims to address a local problem. The applicant has undertaken a very in depth proposal and created comprehensive reports ahead of making their formal application.

How does the project align with the values, objectives and corporate priorities of Buckinghamshire Council?

Whilst the project does not directly link with Buckinghamshire Council’s values, objectives and priorities, the project does aim to improve road safety. The project will help to keep our residents safer when using the road in their cars or as pedestrians.

The nearby green space will be far more accessible for residents to use for their recreation and exercise.

Improvement safety for children and families when travelling to school and in the community.
Improving safety for all road users.
The inroads to the business parks will be improved and help to keep the businesses connected and their staff safe.
Improvements to the appearance of the historic village that is Ivinghoe.

How does the project achieve value for money?

This is the typical cost of a scheme of this nature. The board will be receiving a large amount of match funding from the parish. Just over £25k. This helps the board funds to go further.

Community Board Coordinator comments

It is recommended that members consider this project for funding noting the above comments.

The applicant will be required to agree to terms and conditions, which include a monitoring agreement, as discussed with the Community Board Coordinator before the fund will be formally awarded.



Wing and Ivinghoe Community Board Action Plan

September 2020

Plan Owner: Katrina Kelly

Date: September 2020

Introduction

The Wing and Ivinghoe Community Board covers the areas of

Aston Abotts	Cublington	Dagnall	Edlesborough
Cheddington	Pitstone	Ivinghoe	Marsworth
Mentmore	Wing	Wingrave & Rowsham	Watermead
Slapton	Hardwick	Weedon	Whitchurch
Creslow			

Aim

The aim of the Board is to improve outcomes for residents through ensuring strong connections between Buckinghamshire Council and the local community. This will be achieved by ensuring that Board members are able to make recommendations on local issues, and that they can influence the Council's service design and delivery in the local area. The Board will also work in partnership with a range of local stakeholders to find solutions to local concerns.

Funding

The 16 Community Boards across Buckinghamshire have been given a collective budget of £3.9 million. The budget is split into three funding streams:

- Community Area Priorities Fund
- Health and Wellbeing Fund
- Local Infrastructure Fund

The Community Area Priorities Fund will be used to support local projects which will help improve outcomes for residents whilst addressing the area priorities. These will be determined by each Community Board and support the delivery of Buckinghamshire Council's Corporate Plan. Up to 50% of this budget can be used for transport projects.

The Health and Wellbeing Fund is to be used to support local projects which will help improve the health and wellbeing of residents.

The Local Infrastructure Fund is to support community infrastructure needs. It can be used to support the upgrading of existing and/or new physical and/or social infrastructure. The overall budget is allocated based on the number of new homes proposed for each Board area according to the draft or published Local Plans.

For the Wing and Ivinghoe Community Board, the levels of funding for 2020/21 are as follows:

Community Area Priorities Fund	Health & Wellbeing Fund	Infrastructure Fund	Total
£86,563	£26,879	£39,584	£153,026

Due to the Covid-19 pandemic, a portion of the Health and Wellbeing Fund was allocated to the new Councillor Crisis Fund, which provided a source of funding for organisations and groups responding urgently to the pandemic. Once the Health and Wellbeing Fund is opened, any applications for funding to support Covid-19 projects will need to be made to the Community Board. Any unspent funding from the Councillor Crisis fund will be reallocated to the Health and Wellbeing Fund budget for 2020/21.

Local Priorities

Priority	Issues to Address/Sub Groups	Members TBC
Environment	Littering	
	Cycle ways	
	Electric Car Charging	
	Wildlife	
Covid-19 recovery	Business and economic support	
	Youth Recruitment	
	Broadband	
Health and Wellbeing for all	Drugs & ASB/Neighbourhood Crime	
	Social Isolation	
	Food and Fitness event	
	Youth Provision	
	Dementia	
Transport	Traffic Calming	
	Bus Routes	
	20mph Zones	
	Parking	

Actions for 2020/21

In order to address the priorities identified above and achieve the aims of the Board, the following actions will be undertaken:

- Establish sub-groups for each of the priority areas and identify volunteers to attend sub-group meetings. Sub-groups will discuss the issues relating to each priority area in greater detail and report back to the wider Community Board membership. Sub-groups may also consider and discuss applications for funding, and make recommendations to the Board on which applications should be supported. They may also discuss more strategic issues relating to their priority area in order to influence decisions which affect the local community, and they may work with groups from other Board areas where appropriate.
- Build and develop connections with stakeholders and partners in the Wing and Ivinghoe area. This can be through the Community Board Coordinator or any of the Board members. Local stakeholders and partners should be invited to relevant sub-group meetings.
- Advertise the Community Area Priorities Fund and the Health and Wellbeing Fund through local channels and encourage applications. Work with applicants to ensure that bids are strong and look for alternative sources of funding where possible to facilitate match funding.
- Assess applications and agree recommendations for funding allocation.
- Support applicants to get projects up and running, and promote them within the local community.

A new way to tackle the issues that matter most to our community

There is a new way to tackle the issues that matter most to our community – through Buckinghamshire Council's new Community Boards. The boards will connect local people, organisations and groups with the council to improve our local areas. Wing and Ivinghoe Community Board covers the Wing and Ivinghoe area and held an introductory meeting in July, to start this conversation. Over the next few weeks organisers will be getting people, groups and organisations in the community involved and helping to identify our key priorities ahead of the official launch in September. Everyone is welcome - read on to find out more about what the board will do, how it will work and how you can get involved.

maintains its tireless efforts to help. My own team and I continue to spend much of our time assisting constituents with the impact of coronavirus, but over the summer we've also helped with queries ranging from employment to housing, H2J to visas. Many of life's challenges remain alongside coronavirus and I remain committed to helping my constituents in whatever way I can - through this crisis and long after.

If you have an issue that you feel I may be able to help you with, please email me at rob.butler.mp@parliament.uk

Robert Butler MP

What is a Community Board?

Wing and Ivinghoe Community Board will identify the themes and issues that most need to be addressed for this area and create an action plan to do this, with working groups to look at specific projects and issues. The board will:

- represent the voices of local people;
- capture thoughts, ideas and suggestions in new ways;
- enable local conversations about priorities;
- identify needs within local communities and work to produce creative solutions;
- explore areas of interest;
- influence how decisions are made and public services are delivered.

How does it work?

Partnerships created in response to Covid-19 are enabling the new Community Boards to quickly get up and running. All boards have a leader, as well as a coordinator who makes sure local people, groups and organisations feel connected with the boards and the council, ensuring information is shared and views are heard.

There will be a mixture of core meetings and working groups who will focus on a specific issue or local project. Core meetings will agree priorities; allocate funding and feed back on the plan of action. Anyone who wants to get involved won't need to attend every session. You'll be able to read the agendas and minutes online and can participate in the issues that you feel passionate about. You can join meetings, or take part in a specific priority or project working group. You can complete surveys, take part in polls or share your views.

Who is in the Wing and Ivinghoe Community Board?

The chairman for Wing and Ivinghoe is Councillor Anne Wight who, like all of the boards' chairs, is a member of Buckinghamshire Council. The Wing and Ivinghoe vice chair is Councillor Peter Cooper and its dedicated coordinator is Katrina Kelly.

If you'd like to get involved, email localities@buckinghamshire.gov.uk or visit www.buckinghamshire.gov.uk/community-boards

As summer draws to a close, many people are able to return to work and school. This is an important step in our road to recovery. Of course, many people still need the support of their community, and I am grateful that the Watermead Volunteer Army



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